



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188

Meeting Date:
Tuesday, May 20, 2025 – 5:00 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

Director Melissa Carlin – Present
Board Chair Terry Tincher – Present
Michael Pollack, General Manager – Present
Evelyn Aguilar, Board Secretary – Present
Corey Mize, Financial Consultant – Present
Margarita Lozano, Financial Consultant – Present

***Note: This meeting was recorded by the District**

FINANCE & AUDIT COMMITTEE

1. Discussion: Review of Proposed FY 25/26 Budget
(Prepared by Eide Bailly)
- Corey Mize from Eide Bailly went over the proposed budget for FY25/26, which was prepared in collaboration with GM Pollack and District staff.
2. Discussion: Finance & Audit Committee Report
 - Balance Sheet

- Profit and Loss Budget Comparison
- Capital Detail

Main Reports:

- Balance Sheet – depicts what the District owns and what the District owes.
- Profit & Loss Budget Performance – shows how the District is performing against the budget, and the condition of the District fiscal year to date.
- Capital Detail – shows activity pertaining to Capital Projects.

Balance Sheet:

The District's combined Cash with Chase Bank, Local Agency Investment Fund (LAIF), and California Cooperative Liquid Assets Securities System (CLASS) balance was \$2,918,725 at month end. The District's total liabilities were approximately \$1,047,829 at month end.

Profit and Loss: - Year to date (YTD) is 83% of the year.

7. Basic Facilities Fee: These are fees charged for new service connections, meter installations, and upgrades. These revenues are budgeted conservatively due to their unpredictable nature. YTD is over budget due to multiple service installations.
8. Standby Fees – Tax Revenue: This accounts for standby fees accessed to all parcels in the District. The minimum fee is \$5/acre; rates vary per location and nature of the parcel. The majority of these receipts occur in January and May. YTD is trending under budget at 65%.
11. Property Taxes: This account includes Ad Valorem tax revenues apportioned by Riverside County. Property Tax receipts are received in January and May when property tax payments are due to the County of Riverside Tax Collector's Office. YTD is trending under budget at 58%.
15. Interest Income-Investment Accounts: This account includes interest earnings in the District's LAIF and other investment accounts. YTD is over budget due to higher than anticipated interest returns.
46. Computer Services: This account includes monthly IT support. YTD is over budget due to the payment for a server replacement not anticipated in budget.
54. Payroll/Bank Service Charge: This account includes payroll processing fees. YTD is trending over budget at 94% due to higher costs than anticipated.
56. Insurance: This account includes the annual costs of liability insurance for the District. YTD is over budget due to higher renewals than anticipated.
59. Other Fees/State Water Resource Control Board: This account includes annual LAFCO fees, State Water Resource Control Board (SWRCB) fees, and other various county fees. YTD is trending over budget at 98% due to the timing of fees.

As of April 30th, net income is \$413,110.

Capital Detail:

Lines 3-11 Reserve Funded Capital Projects: Projects to be funded by District reserves.

5. Bonita Vault: This account is for new vault and materials. YTD is over budget due to material purchases of \$44.2K in July being higher than anticipated.

Lines 15-19 Grant/Debt Funded Capital Projects: Projects to be funded by grant/debt revenues.

16. Esperanza Waterline Improvements: Includes the Esperanza Waterline project which is expected to be primarily grant funded with the project costing \$359,700 and the grant funding being \$343,700.
17. Grant Funding – DWR: Includes grant funding received from the DWR for the Isolation Valves project and Esperanza Waterline improvement project. Grant reimbursements are invoiced and paid quarterly.
19. Groundwater Well Improvements: Includes the Groundwater Well Improvements project, expected to be 100% grant

funded. Cash flow relating to grant receipts to be supported by SGPWA Gap Funding.

20. Grant Funding – SWRCB: Includes grant funding received from SWRCB for Groundwater Well Improvement projects. Grant reimbursements are invoiced and paid quarterly.

22. Heli-Hydrants: Includes the Heli-Hydrant project for the construction of two heli-hydrants costing \$600,000 (\$300,000 each heli-hydrant), expected to be 100% grant funded. YTD activity includes full payment for heli-hydrant for tank #1 and partial purchases for tank #3.

23. Grant Funding – SGWPA: Includes grant funding received from San Geronio Pass Water Agency (SGWPA) for the construction of two heli-hydrants. SGPWA is the lead agency for Heli-Hydrant project and will reimburse money immediately to Cabazon.

3. Discussion: Miscellaneous District Financial Matters

4. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

ADJOURNMENT

Meeting adjourned at 5:37 PM on Tuesday, May 20, 2025 and the FAC proceeded to check signing.



Terry Fincher, Board Chair
Board of Directors
Cabazon Water District



Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.